

**Frieson Black Cultural Center**  
**Facility Charges for Non-University Organizations and Individual Usage**  
**Effective February 4, 2019**

**Indoor Space Usage Fees**

| <b>Room</b>       | <b>4 hours or less</b> | <b>4-8 hours</b> | <b>Full day, excess of 8 hours</b> |
|-------------------|------------------------|------------------|------------------------------------|
| 102-104 w/Kitchen | \$ 245.00              | \$ 430.00        | \$ 490.00                          |
| 102-104           | \$ 200.00              | \$ 350.00        | \$ 400.00                          |
| 102-103 w/Kitchen | \$ 120.00              | \$ 215.00        | \$ 240.00                          |
| 102-103           | \$ 75.00               | \$ 135.00        | \$ 150.00                          |
| 103-104 w/Kitchen | \$ 120.00              | \$ 215.00        | \$ 240.00                          |
| 103-104           | \$ 75.00               | \$ 135.00        | \$ 150.00                          |
| 102 w/Kitchen     | \$ 90.00               | \$ 160.00        | \$ 180.00                          |
| 102               | \$ 45.00               | \$ 80.00         | \$ 90.00                           |
| 103 w/Kitchen     | \$ 90.00               | \$ 160.00        | \$ 180.00                          |
| 103               | \$ 45.00               | \$ 80.00         | \$ 90.00                           |
| 104 w/Kitchen     | \$ 90.00               | \$ 160.00        | \$ 180.00                          |
| 104               | \$ 45.00               | \$ 80.00         | \$ 90.00                           |
| Library           | \$ 45.00               | \$ 80.00         | \$ 90.00                           |
| Gallery           | \$ 45.00               | \$ 80.00         | \$ 90.00                           |
| Lounge            | \$ 45.00               | \$ 80.00         | \$ 90.00                           |
| Conference Room   | \$ 45.00               | \$ 80.00         | \$ 90.00                           |
| Kitchen Only      | \$ 45.00               | \$ 80.00         | \$ 90.00                           |

**Outdoor Space Usage Fees**

|                |           |          |          |
|----------------|-----------|----------|----------|
| FBCB Courtyard | \$ 200.00 | \$350.00 | \$400.00 |
|----------------|-----------|----------|----------|

An additional charge in the amount of **\$50.00** is required if the Frieson Black Cultural Center will need to open earlier than regularly scheduled hours, or close later than regularly scheduled hours to accommodate for your event. The Frieson Black Cultural Center will not open on days that are scheduled to be closed by the University.

Payment should be made via check (payable to the University of Tennessee) at least 48 hours prior to the event and delivered on Monday - Friday between 8:00 am and 5:00 pm to the Frieson Black Cultural Center, 1800 Melrose Avenue, Knoxville, TN 37996.

- **University of Tennessee Recognized Student Organizations** are able to reserve space and equipment FREE OF CHARGE.
- **University of Tennessee Departments** are able to reserve space FREE OF CHARGE for business related meetings and activities but are subject to fees for equipment usage.
- **Individuals and Non-University Organizations** are subject to fees for use of space and equipment usage.

**Frieson Black Cultural Center Moveable and Audio Visual Equipment Fees  
Effective February 4, 2019**

**AV Equipment Fees**

| <b>Item</b>  | <b>minimum<br/>up to 4 hours</b> | <b>ea. additional<br/>hour</b> |
|--|----------------------------------|--------------------------------|
| <b>Laptop Computer</b> (Windows 7) (2)                   | \$50.00                          | \$15.00                        |
| <b>Projectors</b>  |                                  |                                |
| Multipurpose Room Projection System                      | \$70.00                          | \$10.00                        |
| Conference Room Projection System                        | \$70.00                          | \$10.00                        |
| Smart Board  | \$70.00                          | \$10.00                        |
| <b>Recorders/Players</b>                                 |                                  |                                |
| DVD/VCR Combo player                                     | \$15.00                          | \$ 2.00                        |
| DVD player   | \$15.00                          | \$ 2.00                        |
| <b>Additional Equipment Available</b>                    |                                  |                                |
| Audio-visual cart*                                       | \$10.00                          |                                |
| Portable projection screen (1)*                          | \$25.00                          |                                |
| Extension cords*   | \$ 5.00                          |                                |
| Flip Chart w/ marker and eraser                          | \$10.00                          |                                |
| Digital video camera (1)                                 | \$30.00                          | \$ 5.00                        |
| Pipe/Drape (Black) 32'W x 8'H                            | NC                               |                                |
| Polycom Conference Phone                                 | \$45.00                          |                                |
| Popcorn Machine  | No Charge                        |                                |
| (Must provide supplies i.e. popcorn kernels, bags, etc.) |                                  |                                |
| Cotton Candy Machine                                     | No Charge                        |                                |
| (Must provide supplies i.e. sugar, bags, flavors, etc.)  |                                  |                                |
| Snow Cone Machine  | No Charge                        |                                |
| (Must provide supplies i.e. syrup, ice, cups, etc.)      |                                  |                                |
| Helium Tank  | \$0.10/balloon                   |                                |

**Technical Setup Support charge for \$50.00**

Note: (\*) no charge when used in conjunction with other rented equipment.

## Microphone Availability

### **Portable PA Sound System**

w/2 microphones

\$40.00/day

### **Microphones (No Charge – in house)**

Handheld Wireless (2)

Lavalier Wireless (1)

Lectern w/microphone (1)

**\*Note:** A late fee of **\$15.00 per item** will be assessed for any reservation made less than 24 hours in advance.

The renter is responsible for safeguarding and properly caring for the equipment rented and can be charged up to the full replacement cost for any item that is damaged, lost, or stolen.

The renter is obligated to return all equipment no later than the stated due date. A late fee of \$15.00 per item, per day, up to the total replacement cost of the equipment will be assessed and the renter will pay those charges upon equipment return. Partial returns will not be accepted.

The renter indemnifies, defends, and saves harmless the University of Tennessee, its trustees, agents and employees from all liabilities, losses, costs, damages, claims or causes of action of any kind, and expenses, including attorneys fees, arising or claimed to have arisen out of personal injuries or death, or property damage or loss, sustained by the renter as a result of negligence on the part of University of Tennessee agents or employees or other participants, or by others as a result of negligence or intentional actions.