How to Schedule a Tutoring Appointment

Students may now schedule tutoring appointments for tutors in Multicultural Student Life and Student Success Center by using GradesFirst.

1. Log into MyUTK.
2. Look for and click the link for GradesFirst.
3. On your home page in GradesFirst you will see your current schedule. Check the box next to the course for which you wish to get tutoring and click “schedule tutor appointment.”
4. Select your preferred location.
5. Use the date picker to select the best date for you. Tutoring is not offered for all courses on all days at all locations.
6. Once you find opening(s), click where it says “open” and complete the pop-up box. If you want a reminder, click “send me an email” and/or “send me a text” if you have provided your cell phone already. Then submit!
7. Email reminders are sent to you around 2:00 a.m. and text reminders are sent a couple of hours in advance of your appointment.